The Tepee Program

The Tepee Program, located at Cedar Elementary School, offers a Full Day Program for four-year old children of Hanover School Staff and a Half Day Program for Cedar and Center School Kindergartners. Mrs. Beverly Gilmartin, Tepee Director, works with her staff to provide a variety of rich experiences and activities in an exceptional, safe, child-centered environment. The program began in 1988 and is supported through tuition paid for by the parents of the children in the program. The Tepee Program runs from Monday through Friday, following the same holidays, vacations, and snow-day cancellations as the Hanover Schools.

Registration/Enrollment

There is a $50 registration fee for all children. Registration fees are non- refundable unless we cannot accommodate your child. Applications for enrollment will be available at Kindergarten Registration in March. At that time, enrollment applications will be accepted and date-stamped when received by the Director. Priority will be given to those requesting a five-day per week placement and is received by April 28, 2006 (priority then goes to 4-day, 3-day, 2-day requests). Applications received after April 28, 2006 will be placed on a waitlist status and processed as space permits. All applications will be held until Cedar and Center Schools finalize placements for AM or PM Kindergarten in late June. At this time, acceptance to the Tepee Program will be determined based on the priority system listed above. All applicants will be notified in writing. Once accepted, any reduction in the number of days may result in a change in status. Applicants who do not get accepted will automatically be placed on the waiting list. Fluctuating schedules cannot be accommodated. Tepee sessions will also reverse in late January when kindergarten reverses. For more information, please call Mrs. Gilmartin at 781.871.7124.

Tuition/Times
Tepee and Tepee *Plus*

Half Day Program $16.50 per day: Kindergartners	9:00 AM to the start of PM kindergarten or end of AM kindergarten to 3:00 PM
Full Day Program $32.00 per day: Staff Children	9:00 AM to 3:00 PM
Tepee Plus (optional) $5.00 per hour based on half-hour intervals	7:30 AM to 9:00 AM 3:00 PM to 4:30 PM

A Full Day Program is also available for PM kindergartners on Tuesdays as there is no PM Kindergarten on Tuesdays.

A tuition notice is sent home every two weeks stating the number of days in a two-week period. School vacations and holidays are exempt from tuition. Tepee Plus hours are tallied every four weeks and will appear on every other tuition statement.

Tepee Transportation Procedures

Center School District - AM Kindergarten

If your child is in Center School AM Kindergarten, she/he will take a bus from home to Center School. At the end of the Kindergarten session, a designated bus will transport your child to the Tepee Program located at Cedar School where she/he will be greeted by one of the Tepee staff and brought into the Tepee room. All Kindergartners must bring a lunch and drink to Tepee, except on Tuesdays when AM Kindergartners have lunch at school in the cafeteria. You must pick up your child by 3:00 PM from the regular Afternoon Tepee Session or you may opt to pick up anytime before 4:30 PM from Afternoon Tepee Plus.

*Please note that Morning Tepee Plus is not an option for AM Center School Kindergarten students. Bus transportation is not available from Tepee to the AM Kindergarten at Center School.

Center School District - PM Kindergarten

If your child is in Center School PM Kindergarten, you are responsible for providing transportation to Tepee at 9:00 AM for the regular Morning Tepee Session or anytime after 7:30 AM for Morning Tepee Plus. All children will have lunch at Tepee prior to going to Kindergarten. A designated bus will pick up and transport children from the Tepee Program to Center PM Kindergarten. At the end of the Kindergarten session, you have the option to have your child transported back to Tepee for Afternoon Tepee Plus or transported home. Since there is no PM Kindergarten on Tuesdays, you have the opportunity to enroll your child in the Full Day Tepee program for this part of the year.

*Please keep in mind that the Kindergarten bus policy states that all children will be assigned to only one bus for pick up and one bus for drop-off. Therefore, if your child is enrolled in Tepee on a part-time basis, it will be the responsibility of the parent to make transportation arrangements on the days your child does not attend Tepee.

Cedar School District - AM Kindergarten

If your child is in Cedar School AM Kindergarten, she/he may attend Morning Tepee Plus anytime after 7:30 AM and will be brought to his/her Kindergarten by one of the Tepee staff at the appropriate time for AM Kindergarten. Transportation from home to Tepee is the responsibility of the parent. If your child does not participate in Morning Tepee Plus, she/he will be picked by a bus at your home and transported to Cedar School. At the end of AM Kindergarten, your child will be escorted by a teacher or aide to the Tepee room for the Afternoon Tepee Session. All Kindergartners must bring a lunch and drink to Tepee, except on Tuesdays when AM Kindergarten students have lunch at school in the cafeteria. You must pick up your child by 3:00 PM from the regular Afternoon Tepee program or you may opt to pick up anytime before 4:30 PM from Afternoon Tepee Plus.

Cedar School District - PM Kindergarten

If your child is in Cedar School PM Kindergarten, you are responsible for providing transportation to Tepee at 9:00 AM for the regular Morning Tepee Session or anytime after 7:30 AM for Morning Tepee Plus. At the appropriate time for Kindergarten, your child will be escorted by one of the Tepee staff to her/his PM Kindergarten. At the end of

Kindergarten, your child may be brought back to the Tepee room by a teacher or aide for Afternoon Tepee Plus or she/he will be transported home on her/his assigned bus. All children must be picked up by 4:30 PM.

Note: Bus transportation is <u>not</u> provided or available between your home and the Tepee Program.